



BLESSING-RIEMAN
College of Nursing
& Health Sciences

Origination 07/2013
Last 06/2021
Approved
Last Revised 06/2021
Next Review 06/2023

Owner **Reta Richmond**
Area **Student Development Committee**

Campus Safety

The College intends to provide a safe and secure environment for our students, employees and campus visitors. This booklet was prepared so the members of the college can be well informed regarding campus crime statistics, crime reporting procedures and crime prevention.

The particular crime categories cited are those required by federal legislation, specifically the Jeanne Clery Disclosure of Campus Security Policy and the Campus Crime Statistics Act of 1998.

The collection of crime statistics, requests for service, and provisions for the safety of the Blessing Rieman College of Nursing community are provided on a 24-hour basis and are similar to those of a small town. We take campus safety and security seriously and are committed in the effort to maintain a safe, secure learning environment for all students, staff, faculty and visitors. Your personal safety is a priority at Blessing Rieman College of Nursing. Blessing Rieman College of Nursing and Blessing Hospital Campus Safety maintain a close working relationship with the Quincy Police Department and other public service entities to maintain a safe campus. Blessing Rieman College of Nursing is in the process of drawing up a Memorandum of Understanding with Blessing Hospital as to services provided. In the event a criminal offense occurs on campus law enforcement will need to be called and a report filed with the law enforcement agency.

Safety and security are everyone's responsibility. We need your cooperation and assistance to make Blessing Rieman College of Nursing a safe place to live, work and learn.

CAMPUS SAFETY DEPARTMENT

Blessing Hospital (BH) is the parent organization of the College, and, therefore, the College utilizes Blessing Hospital Security for non-emergency security concerns. In the instance of an emergency on campus, employees, students, and visitors dial 911 to reach local emergency services.

BH Security is under the supervision of the Manager of Security, David Parchim. Security staff includes a Director, Manager and full/part time safety officers. The officers are responsible for working cooperatively with the Campus Community and local law enforcement to enhance the level of service

and safety on campus. Security officers have direct contact with city police, fire department, and ambulance services to facilitate rapid response in any emergency. The Security department is responsible for providing a number of services related to safety and security. Security officers routinely patrol campus on foot or in a marked safety vehicle, conduct vehicle checks, enforce parking policies, issue permits, conduct security surveys, providing student escorts and document incidents which occur on campus. Other duties include the presentation of training and crime prevention programs. Security officers do not have the authority to issue legally binding citations or make arrests. To contact BH Security, dial 217-223-8400 x 0.

CAMPUS SECURITY AUTHORITIES

In addition to BH Security, crimes or situations requiring a timely warning may be reported to the President, Academic Dean, and Dean of Enrollment Management/Business Manager. All of the mentioned parties may be reached by phone at 217-228-5520.

It is the policy of the College that all employees are Campus Safety Authorities, with the exception of the College Counselor, and as such are mandated to report any crimes they know about to the Student Service Officer as soon as possible for inclusion in the Annual Security Report.

POLICY ON REPORTING CRIMES AND OTHER EMERGENCIES

It is the policy of the College that all criminal activity be accurately and promptly reported to BH Security, to the Student Services Officer or to local law enforcement authorities. In addition, all emergencies including crimes in progress, fire and medical emergencies should be **immediately reported to 911** whether or not they occur on or off-campus.

Emergency callers should be prepared with the following information:

- ? Name
- ? Exact location of the incident
- ? Description of the scene
- ? Description of any suspects
- ? Description and license numbers of any involved vehicle

All victims are encouraged to report crimes and emergencies to the College and/or the Quincy Police Department.

To report non-emergencies or suspicious activities, call BH Security at 223-8400 x 0 and ask for security.

CAMPUS PHYSICAL SECURITY

Student Services Offices are open during normal operating hours of 8 a.m. - 4:30 p.m. Monday-Friday, Library hours are 8 a.m. to 9 p.m. Monday-Friday, Saturday 10 a.m.-8 p.m., and Sunday 12p.m.-5p.m. The Simulation Lab is open from 7 a.m.-5 p.m. Certain facilities, buildings and offices may be restricted as to hours of access requirements. The College does not have student resident buildings. Some areas cameras installed to monitor areas where safety and security could be a risk.

All broken windows or locks should be reported to Student Services (extension 6990) or to BH Security after normal business hours. For any repairs, students and employees can report information to the Student Services Officer or Blessing Hospital Physical Plant. Exterior doors should not be propped open. If found open, they should be secured and reported to BH Security.

IDENTIFICATION BADGES

All on-campus students and employees are issued one name badge and door access chip free of charge from the College. Online students can request identification badges. The badges are used for identification purposes as well as access to certain areas of the College Campus and Blessing Hospital and can be set up to make purchase(s) from hospital dining services. If a student's badge is lost or damaged, it should be immediately reported to the Student Services Officer and Blessing Hospital's Human Resource Department. Failure to return one's badge and door access chip within 30 days from the time of separation from the College will result in a hold being placed on the student's account and a fee being charged to revoke the hold. If an employee badge becomes lost or stolen, it should immediately be reported to their one-up and Blessing Hospital's Human Resources department.

Escorts

While at Blessing Hospital, Blessing Hospital Campus Safety offers a ride and walking escort service for students, faculty and staff. The telephone number for an escort is extension 0.

WEAPONS

Illinois law and College policy prohibit anyone other than commissioned police officers to carry weapons on campus. A weapon is defined as any object that is designed to cause injury or shoot a projectile. This includes, but is not limited to paintball guns, blowguns, pellet/bb guns, archery equipment, knives with blades over four inches long and ammunition.

OTHER PHYSICAL SECURITY MEASURES

BH Security, along with other campus officials, regularly survey the campus grounds to assess lighting and foliage conditions as they relate to the safety and security of the college and the overall maintenance of its facilities. Comments pertaining to safety and security can be directed to the Student Services Officer.

CRIME PREVENTION AND SAFETY

AWARENESS

Educational Programs on Campus Security Procedures and Individual Responsibility

The College offers various programs designed to inform students and employees about campus security procedures and practices, and to encourage students and employees to be responsible for their own security and the security of others. Those programs and their frequency of presentation include:

- ? Yearly Computer Based Learning Modules (CBLs)
- ? Quarterly Email notifications

Educational Programs about Crime Prevention

Crime prevention and safety awareness programs are offered at the College. BH Security and outside agencies provide information, talks and programs as well as annual CBLs.

CAMPUS EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS

In the event the College becomes aware of criminal activity occurring either on campus or off campus that, in the judgment of College President/CEO, Dean of Enrollment or Academic Dean, constitutes a serious or continuing threat to the health or safety of members of the College community, it will issue a timely warning to the College community. The College has various systems in place for communicating information quickly to those individuals. Some or all of these methods of communication may be activated in the event of a confirmed immediate threat to the college campus community. These methods of communication include the following:

- Emergency Text Message by Cell Phone
- Emergency E-Mail
- NOAA Weather Radios
- Building Fire Alarms
- Panic Button Alarms

The Student Services Officer and the Administration team are responsible for issuing these warnings. The College has communicated with local police requesting their cooperation in informing the College about crimes reported to them that may warrant these timely warnings. To sign up for emergency text message and email alerts, members of the College community can do so by going to <https://www.brcn.edu/parents-current-students/brcn-alerts>.

CRIME RESPONSE

The College's Campus Safety policies require that calls involving crimes against persons and life/safety issues, such as fire or injury, receive priority response from the department. Any crime in progress shall be handled by local law enforcement. The primary response will be handled by the QPD. The Adams County Sheriff's Office and the Illinois State Highway Patrol may be a source of secondary response in an emergency situation which involves crimes in progress or acts which exhibit high potential for violence or serious bodily injury. If you are a witness to a crime in progress, dial 911 immediately. Reports on criminal acts not in progress or general assistance requests are taken by BH Security and the Student Services Officer. To contact BH Security dial 217-223-8400 ext. 0 and have the operator contact Security or contact the Student Services Officer at 217-228-5520 ext. 6990.

Awareness is a vital part to crime prevention. The Campus Community can stay informed about criminal incidents at the College by reading the Daily Crime Logs or Safety Alerts, which are available upon request from Blessing Hospitals Security Manager. Persons may view a copy of the crime log at the Security Office, Blessing Hospital, Quincy, Illinois during normal business hours (Monday-Friday from 8A.M – 5 P.M).

CONFIDENTIAL REPORTING PROCEDURES

The College has an anonymous reporting system known as Silent Witness. This can be used if the witness or victim chooses to make a report anonymously. This form is available the College website, <https://www.brcn.edu/about-us/campus-safety>. It is important to receive reports of criminal activity, even anonymously, in order for the disclosure of annual crime statistics to be as accurate as possible.

The College Compliance Hotline can also be used for anonymous reporting. 1-888-495-4387.

When College personnel become aware that a crime has been committed, they are to inform the victim that they may choose to notify the Quincy Police Department and file a report, doing either is completely voluntary. In such situations, College personnel should also notify the Student Services Officer of the situation and, if deemed appropriate, provide information to the victim regarding the College Counselor.

The College Counselor or the counselors at Blessing Behavioral Services, when acting as such, are not considered to be a campus security authority and are therefore not required to report the crime for inclusion into the annual disclosure of crime statistics.

As a matter of policy, they are encouraged, if and when they deem appropriate, to inform persons being counseled of the procedure to report crimes on a voluntary basis for inclusion into the annual crime statistics. A professional counselor is defined as a person who is an employee of the institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the

scope of his or her license or certificate.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The ultimate goal of emergency preparedness is to promote community safety, assure continuity of emergency response operations and restore normal college operations and services as quickly as possible following an emergency. The Emergency Response Framework identifies key decision makers and their roles during a campus emergency.

This plan provides for the establishment of emergency command centers and describes procedures that will be utilized during specifically identified severities of emergency. The following addresses the procedures regarding emergency or dangerous situations that could be an immediate threat to the health or safety of College community.

The Student Service Officer, College Administration team, or BH Security will first confirm the existence of the emergency or dangerous situation by consulting with appropriate area law enforcement, state or federal emergency management personnel or local weather information providers.

Upon confirmation, the Student Services Officer, Administrative team, and BH Security will consult with one another to determine the appropriate content of an emergency notification. The College will send emergency notifications to the entire student body as well as all College employees.

Once the content of the notification is developed, the Student Services Officer or Administration Team will initiate the emergency alert system which will send a text message and/or phone call and/or email and/or posting signs to all students and employees who are registered for the alert system. If you would like to register for the emergency alert system, please visit, <https://brcn.omnialert.net/subscriber.php>

The Blessing Health System's Public Relations Office will notify local media when appropriate to inform the larger community external to the campus may be advised of the emergency information being disseminated to the campus.

Blessing Hospital and the Quincy Police or Fire department will be notified as well. The College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise the effort to assist a victim or to contain, respond to or otherwise mitigate the emergency. The Emergency alert system is tested every semester.

EVACUATION

The College building has a notification system for emergency evacuation including a fire alarm and panic button alarm. All fire and panic alarm systems will sound an audible alarm and with a visible flashing strobe to signal an emergency. Whenever the alarm sounds, everyone must leave the building or move to a safe location. The alarms and strobe lights are tested every quarter and maintained by Blessing Hospital.?

The College has an emergency evacuation protocol in place with an annual distribution to the College community. The evacuation plans include information specific to fire evacuation and severe weather procedures. These documents include:

- ? emergency telephone numbers
- ? evacuation personnel duties
- ? designated meeting points
- ? building information about smoke detection, and/or pull alarm systems and fire extinguisher locations
- ? severe weather protocol includes information specific to watch/warning education
- ? safe areas for seeking shelter

TESTING EMERGENCY RESPONSE PROCEDURES

There are a number of exercises in place to enhance the effectiveness of emergency preparedness at the College. These exercises include announced and unannounced fire alarm drills as well as armed intruder drills throughout campus every year. Threat recognition training for employees is an annual tabletop exercise and also includes members of College Administration. A record is kept of each test or exercise that included the date and time of it and whether it was announced or unannounced.

Emergency response and evacuation

procedures are publicized to students and employees in conjunction with at least one test per calendar year.

SEXUAL OFFENDER REGISTRATION

The Illinois State Highway Patrol maintains the State Sexual Offender Registry, a central information and registration system for sexual offenders located in Illinois; you can access it by visiting their website at <http://www.isp.state.il.us/sor/>. Information for registered sex offenders can be received from this location as well the Adams County Sheriff's Office. The sheriff keeps record(s) of registered sex offenders in Adams County. Registered sex offender information can also be obtained from the Quincy Police Department; this includes information obtained from the above-mentioned law enforcement agencies.

ALCOHOL AND ILLEGAL DRUG USE ON CAMPUS

The College is committed to creating and maintaining an environment that is free of alcohol abuse. The College prohibits the possession, use, and sale of alcoholic beverages on campus or as any part of the College's activities and it also enforces the state's underage drinking laws. The College prohibits the possession, sale, manufacturing or distribution of illegal drugs by students and employees on the institution's property or as part of any of the institution's activities. The College also enforces state drug laws.

The College has a drug and alcohol abuse and prevention program as well as a Student Wellness program, as discussed below. The program is comprised of the following components:

- Education and information about the dangers of drug abuse in the workplace and on the property are disseminated through student newsletters, bulletin boards, special publications, and special programs to the College community.
- Trainings, which address unlawful use of controlled substances, including personnel actions that may result from such violations, will be conducted and coordinated by the Human Resources Department and included in the Employee Handbook (employees) or by the Student Handbook (students).
- Self-referrals, as well as supervisory referrals, to drug counseling and rehabilitation programs are available to students, employees and faculty members through the Blessing Hospital Behavioral Services and the College Counselor.
- Students needing to seek assistance due to drug or alcohol abuse are able to utilize the Student Wellness Program which includes 5 (five) free visits to the Blessing Outpatient Behavior Health Center (Health Center). The Health Center provides counseling and education about outside resources should a student need treatment or rehabilitation beyond the scope of the Center. Students also have unlimited access to the College Counselor at no charge. Additional information about this program can be found in the Student Wellness Program policy and the Student Alcohol & Drug Screening policy.
- The College's "Student Alcohol and Drug Screening" and "Student Wellness Program" policies are available in the Student Handbook (<https://www.brcn.edu/parents-currentstudents/program-catalog>)
- The College's employee alcohol/drug policy can be found in the Employee Handbook, available upon request.

CRIME DEFINITIONS

The Clery Act requires institutions of higher education to disclose crime statistics covering the previous three years on four general categories of crimes: (1) primary criminal offenses (murder and non-negligent manslaughter, manslaughter by negligence, sex offenses (rape, fondling, statutory rape and incest), robbery, aggravated assault, burglary, motor vehicle theft, and arson); (2) hate crimes (any of the primary criminal offenses except manslaughter by negligence and any incidents of larceny-theft, simple

assault, intimidation or destruction/damage/vandalism of property that were motivated by certain biases); (3) arrests or referrals for disciplinary action for weapons, drug and liquor law violations; and (4) crimes of domestic violence, dating violence and stalking.

The definitions of these offenses follow FBI guidelines and are as follows:

Primary Criminal Offenses

Murder and non-negligent homicide: The willful (non-negligent) killing of one human being by another.

Manslaughter by negligence: The killing of another person through gross negligence.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. (This offense includes the rape of both males and females).

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury, usually accompanied by the use of a weapon or by a means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or a theft.

Motor vehicle theft: The theft or attempted theft of a motor vehicle.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes

Hate crimes involve those crimes motivated by the following biases: race, gender, religion, sexual orientation, ethnicity, disability, national origin, and gender identity. As noted, hate crimes include those defined above (except manslaughter by negligence) that were motivated by one or more of these biases. They also include a second category as follows:

Larceny-theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise

dominion or control over a thing.

Simple assault: An unlawful physical attack by one person upon another where the offender neither displays a weapon nor the victim suffers obvious severe or aggravated bodily injury, such as apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation: Unlawfully placing another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/damage/vandalism of property: Willfully or maliciously destroying, damaging, defacing, or otherwise injuring real or personal property without the consent of the owner or the person having custody or control of it.

Arrests & Referrals for Disciplinary Action

The third category of crime statistics disclosed related to arrests and referrals for disciplinary action for violations of law relating to weapons, drugs or liquor. For this purpose, the following definitions apply:

Arrest: A person processed by arrest, citation or summons.

Referral for disciplinary action: The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

Weapons Violations (Carrying, Possessing, Etc.): The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

Drug Abuse Violations: The violation of law prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

Liquor Law Violations: The violation of state or local laws or ordinance prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

VAWA Crimes (Crimes of Domestic Violence, Dating Violence, and Stalking)

Domestic violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is, or has, cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected

from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship will be determined based on the reporting party's statement and with consideration of the length, and type of relationship and the frequency of interaction between the persons involved in the relationship.

Stalking: A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his or others' safety, or to suffer substantial emotional distress.

The statistics reported below are collected from crimes reported to BH Security, other campus security authorities of the College, and local law enforcement agencies. Each year, the College contacts these agencies requesting that they inform the College of any reports of crimes they have received during the previous calendar year that purportedly occurred in any part of the College's Clery geography.

The Quincy Police Department provided statistics, which are included in this chart. However, QPD does not categorize all its crimes using the FBI's Uniform Crime Reporting Program as is required for Clery reporting purposes.

A request was made to the Chicago Police Department for a student trip, and they have not responded to our request.

The College's Non-Campus property is the Simulation Center located within the Blessing Education Center, which is located at 5009 Oak Street, Quincy IL.

In March of 2019 the College relocated from Blessing Hospital's campus to its' own building located at 3609 North Marx Drive, Quincy IL.

2014 was the last year the College had on campus student housing.

Policies, Procedures and Programs Related to Various Sex-Related Offenses, including Sexual Assault, and Domestic Violence, Dating Violence, and Stalking

Consistent with the requirements of Title IX of the Education Amendments of 1972, the Clery Act, and the Violence Against Women Act ("VAWA"), the College prohibits domestic violence, dating violence, sexual violence (including sexual assault) and stalking. The College's Sexual Harassment Policy is used to address complaints of this nature. This policy and the procedures for filing, investigating and resolving complaints for violations of that policy may be found in the Sexual Harassment Policy.

The following section covers the College's educational programs to promote the awareness on topics such as domestic violence, dating violence, sexual assault and stalking as well procedures to follow if these events should occur.

Primary Prevention and Awareness Program

The College conducts a Primary Prevention and Awareness Program (PPAP) for all incoming students and new employees. In it they are specifically advised that the College prohibits the offenses of domestic violence, dating violence, sexual assault and stalking.

a. Ongoing Prevention and Awareness Campaign

The College conducts an Ongoing Prevention and Awareness Campaign (OPAC) aimed at the College community. This campaign covers the same material as provided in the PPAP, but is intended to increase the understanding of the College community on these topics and to improve their skills for addressing the offenses of dating violence, domestic violence, sexual assault and stalking.

PPAP and OPAC Programming Methods

The PPAP and OPAC are carried out in a variety of ways, using a range of strategies, and, as appropriate, targeting specific audiences throughout the institution. Methods include, but are not limited to: online presentations, distribution of written materials, periodic email blasts, and guest speakers. Past programming and currently planned programming include the following:

Yearly Computer Based Learning (CBL) modules related to the definitions along with tips on prevention and situational awareness. Semester email blasts related to bystander intervention, tips on prevention and security, Campus Authority speaking at Student Nurse Organization meeting

Approval Signatures

Step Description	Approver	Date
Approval by College Senate	Reta Richmond	06/2021
Approval by Student Development Committee	Kevin Williams	06/2021
Approval by Student Development Committee	Jessica Bliven	06/2021