



**Nursing** - STUDENT SERVICES REQUIREMENTS CHECKLIST.

All below items are to be submitted to our document management site CastleBranch.

To create an account with CastleBranch please start at [www.brcn.edu/parents-current-students/student-services-requirements](http://www.brcn.edu/parents-current-students/student-services-requirements), and select the link for the program you will be starting.

For any questions regarding these requirements please contact:

Andrew Griesbaum, Student Services Officer  
217-228-5520, ext. 6990; griesbauma@brcn.edu

If your documentation has more than one of the required immunizations listed on it, that document will need to be tagged/uploaded for all the corresponding immunizations.

- BRCN registration forms** – Downloaded, filled out and submitted to CastleBranch.
- MMR Series** - 2 immunizations or lab/physician certified evidence of immunity (titer).
- Hepatitis B Series** – This is a three-step series with the second injection coming one month after the first, and the third coming 5 months after the second injection. There are a total of three injections. Lab or physician certified evidence of immunity (titer). Waiver is available.
- Mantoux TB skin test** – If this is your first TB test you are required to get a two-step TB test, or a QuantiFERON-TB Gold blood test. The two-step is as follows: Initial test is administered and then read 48 hours later; 2nd test is administered one to two weeks later and then read 48-72 hours later. After the initial two-step test, or blood test, you are required to have a one-step test, or blood test done annually. You may also submit physician certified evidence of immunity (titer).
- Tetanus (Td/Tdap)** - within the last 10 years, or lab/physician certified evidence of immunity (titer). Waiver is available.
- Varicella (Chicken Pox Vaccine)** - 2 immunizations or lab/physician certified evidence of immunity (titer). Waiver is available.
- COVID-19 Vaccination** – The Covid-19 vaccination, or an approved Medical, or Religious exemption request is required. If the Medical, or Religious exemption request is approved you will be required to submit to a weekly Covid-19 test.
- Influenza (Flu)** – One immunization seasonally.
- CPR** – The CPR certificate must be **American Heart Association, BLS Provider**. To sign up for a class offered by Blessing Health System contact Nursing Professional Development at 217-223-8400 ext. 4860. The class can be complete from a training site of your choosing, but please ensure the class is the American Heart Association, BLS Provider course. Cost of the course provided by Nursing Professional Development is \$40.00. Cost of the [online course](#) is \$32.50. After completing the online course, you must complete a hands-on session (additional fee) with an AHA Training Center to obtain a course completion card. If you'd like to purchase the course book that is optional.
- Background Check** – Every student is required to do a background check **no more than 60 days prior to the start of the sophomore year, but must be completed by the end of the first week of classes**. This is done online and is part of your CastleBranch order.
- Drug Screen** – Every student must submit a drug screen **no more than 30 days prior to the start of the sophomore year, but must be completed by the end of the first week of classes**. This must be done through Blessing

Physician Services (Office of Sports and Occupational Medicine), Suite 101, 927 Broadway, Quincy, IL. To schedule an appointment call (217) 223-8400 ext. 7950. Walk-In's are welcome.

- Malpractice Insurance** – NSO student malpractice insurance is required. To purchase go to [www.nso.com](http://www.nso.com), select “get a quote”. Select “Professional or Student”, then “Student”. In the “Profession/Area of study” field enter “RN”. Once you receive your “certificate of insurance” you will need to upload/submit it to your Castle Branch account. Limits of liability must be \$1,000,000 per claim / \$6,000,000 aggregate. To receive an additional discount answer “yes” to the question “Are you a member of a Professional Organization”. The college is a member of the National Student Nurses Association (NSNA).
  
- BRCN clothing** – Students must have these within the first week of classes.
  - Blessing (Royal) Blue Scrubs with BRCN logo
  - BRCN (Royal Blue) Polo Shirt
  - Scrub jacket (optional)

Scrubs may be purchased from our online store at [designitapparel.com/collections/blessing-rieman-college-of-nursing-health-sciences](http://designitapparel.com/collections/blessing-rieman-college-of-nursing-health-sciences).

Scrubs may also be purchased at the store of your choice and can be taken to Expressions by Christine, 711 Maine Street, Quincy, IL 62301, 217-223-2750, for embroidery of the BRCN logo.

- Books** – Link to BRCN Book Lists - <https://www.brcn.edu/parents-current-students/book-list>